



Established in 2012, Community of Hearts is a non-profit charitable organization supporting individuals with developmental exceptionalities to achieve a level of independence they desire through curriculum-based quality life skills programming.

Posting Date: December 9th, 2024 **Closing Date:** December 30th, 2024.

Wage: \$17.20-18.50/hour **Employer Name:** Community of Hearts Lifelong Learning Centre

Job Title: Supply Life Skills Educator

Shifts: Part time supply shifts: Monday through Friday between 8:30am-6pm. Possible Sunday afternoon shifts as well.

Of Positions: 1

Interview: TBD

Location: Guelph - On site position

Roles & Responsibilities:

With ratios of 1:6 (one Instructor to six participants) support provision of services to the Guelph community by carrying out roles and responsibilities that directly impact vulnerable populations in the city;

Lead content in Community of Hearts' Learning Day Program and Boxes of Hearts Social Enterprise that reduces social isolation, combats mental illness and promotes inclusion for youth, adults and seniors living with developmental exceptionalities;

- Attends all mandatory training to prepare for responsibilities on the job;
 - Attends all daily debriefs with supervision team
 - Supports provisions of services to the Guelph community by carrying out roles and responsibilities that directly impact the People We Support;
 - Facilitates content for Community of Hearts' Learning Day Program that reduces social isolation and promotes inclusivity and community integration for the People We Support;
 - Enthusiastically teaches quality curriculum-based life skills programs that are socially innovative on a weekly basis with curriculum content that includes (but not limited to):
 - Cooking & Baking classes
 - Meal planning, preparation, safe food handling and food literacy
 - Arts for Mental Health
 - Crafting and Art exploration
 - Horticultural and agriculture exploration
 - Stress management strategies
 - Friendship and Dating & Job Skills Development
 - Conversations and connections between The People We Support
 - Relational skill development for professional & personal settings
 - Physical Wellness
 - Personal training plans
 - Group fitness at home
 - Gentle movement and accessible exercise
 - Literature & Comprehension
 - Reading aloud followed by discussion and analysis
 - Creates teaching tools for acquisition of life skills:
 - Maintaining a clean living space
 - Financial literacy and budgeting
 - Accessing community resources
 - Preparing for transitions (housing, employment)
 - Passionately builds supportive and positive relationships with the People We Support and their formal support networks; responding to and supporting a variety of emotional needs as necessary;

- Documents and reports service successes and failures to supervision team; and makes necessary changes to improve service content;
- Looks to the Outreach & Community Developer and Program Manager for support and guidance throughout the employment experience;
- Performs other tasks to support the People We Serve, as necessary

Mandatory hours:

Requirements:

- Competency to complete roles and responsibilities listed above in a professional and timely manner;
- Capacity to work independent with a group of 6 individuals in your support
 - Capacity to balance project delivery with quick turnaround and demanding timelines
- Strong level of empathy and compassion that can be utilized for supporting individuals in crisis and during day to day activities
- Strongly believes that the People We Support have the right to access opportunities that help them achieve a level of independence they desire and want to help them reach their personal goals

How to Apply: Applicants can submit a resume and cover letter outlining evidence of applicable experience to Ariel Haines (Program Director) at programmanager@communityofhearts.ca. Priority may be given to applicants who identify as any of the following: BIPOC, neuro-diverse, LGBTQ2S+. Successful applicants can expect to be contacted for an interview. Applicants invited for an interview are strongly encouraged to familiarize themselves with Community of Hearts' website, Facebook page, and Instagram.