



Established in 2012, Community of Hearts is a non-profit charitable organization supporting individuals with developmental exceptionalities to achieve a level of independence they desire through curriculum-based quality life skills programming.

Posting Date: April 30th, 2024

Closing Date: May 30th, 2024

Wage: \$16.50-\$18.50/hour

Employer Name: Community of Hearts Lifelong Learning Centre

Job Title: Life Skills Educator **Shifts:** 35 hours/week

Monday through Friday from 8:30AM to 4PM

Length: 8 weeks from June 24, 2024 to August 16th, 2024 through CSJ

Of Positions: 4

Interview: TBD

Roles & Responsibilities:

With ratios of 1:6 (one Instructor to six participants) support provision of services to the Guelph community by carrying out roles and responsibilities that directly impact vulnerable populations in the city;

Lead content in Community of Hearts' Learning Day Program that reduces social isolation, combats mental illness and promotes inclusion for youth, adults and seniors living with developmental exceptionalities;

- Attends all mandatory training to prepare for responsibilities on the job; - Attends all daily debriefs with supervision team;
- Supports provisions of services to the Guelph community by carrying out roles and responsibilities that directly impact the People We Support;
- Facilitates content for Community of Hearts' Learning Day Program that reduces social isolation and promotes inclusivity and community integration for the People We Support;
- Enthusiastically teaches (virtual format if needed) quality curriculum-based life skills programs that are socially innovative on a daily basis with curriculum content that includes:

Cooking & Baking classes

- Meal planning, preparation, safe food handling and food literacy

Arts for Mental Health

- Crafting and Art exploration
- Horticultural and agriculture exploration
- Stress management strategies

Lunch & Learn

- Conversations and connections between The People We Support
- Relational skill development for professional & personal settings

Physical Wellness

- Personal training plans
- Group fitness at home
- Gentle movement and accessible exercise

Literature & Comprehension

- Reading aloud followed by discussion and analysis

- Creates teaching tools for acquisition of life skills:

- o Maintaining a clean living space
- o Safety for living independently
- o Financial literacy and budgeting
- o Accessing community resources
- o Preparing for transitions (housing, employment)
- o Time Management

- Creates and publishes e-communications for community outreach purposes in order to inform Guelph and area re: ongoing and upcoming services; - Passionately builds supportive and positive relationships with the People We Support and their formal support networks; responding to and supporting a variety of emotional needs as necessary;

- Documents and reports service successes and failures to supervision team; and makes necessary changes to improve service content;

- Looks to the Outreach & Community Developer, Program Manager and Independent Hearts Program Coordinator for support and guidance throughout the employment experience;

- Performs other tasks to support the People We Serve, as necessary

Must be under the age of 30 to qualify for this Canada Summer Jobs position.

How to Apply: Applicants can submit a resume and cover letter outlining evidence of applicable experience to Ariel Haines (Program Manager) at programmanager@communityofhearts.ca. Priority will be given to applicants who identify as any of the following: BIPOC neuro-diverse, LGBTQ2S+. Successful applicants can expect to be contacted for an interview. Applicants invited for an interview are strongly encouraged to familiarize themselves with Community of Hearts' website, Facebook page, and Instagram.