*Established in 2012, Community of Hearts is a non-profit charitable organization supporting individuals with developmental exceptionalities to achieve a level of independence they desire through curriculum-based quality life skills programming.*

**Posting Date**: Monday, May 9th, 2022 **Closing Date**: Friday, May 27, 2022

**Wage:** $16.50/hour **Employer Name:** Community of Hearts **Job Title:** Life Skills Educator

**Shifts:** 35 hours/week, Monday through Friday from 8:30 AM to 3:30 PM

**Contract:** Monday, June 27th – Friday, August 19th, 2019 \*no vacation time provided\*

**# Of Positions**: 4 (supported by the Canada Summer Jobs Grant)

**Interview:** Monday, May 30th-June 3rd 2022

**Roles & Responsibilities:**

With ratios of 1:6 (one Instructor to six participants) support provision of services to the Guelph community by carrying out roles and responsibilities that directly impact vulnerable populations in the city;

Lead content in Community of Hearts’ Learning Day Program that reduces social isolation, combats mental illness and promotes inclusion for youth, adults and seniors living with developmental exceptionalities;

* Attends all mandatory training to prepare for responsibilities on the job;
* Attends all daily debriefs with supervision team
* Supports provisions of services to the Guelph community by carrying out roles and responsibilities that directly impact the People We Support;
* Facilitates content for Community of Hearts’ Learning Day Program that reduces social isolation and promotes inclusivity and community integration for the People We Support;
* Enthusiastically teaches (virtual format if needed) quality curriculum-based life skills programs that are socially innovative on a daily basis with curriculum content that includes:
  + Cooking & Baking classes
    - Meal planning, preparation, safe food handling and food literacy
  + Arts for Mental Health
    - Crafting and Art exploration
    - Horticultural and agriculture exploration
    - Stress management strategies
  + Lunch & Learn
    - Conversations and connections between The People We Support
    - Relational skill development for professional & personal settings
  + Physical Wellness
    - Personal training plans
    - Group fitness at home
    - Gentle movement and accessible exercise
  + Literature & Comprehension
    - Reading aloud followed by discussion and analysis
* Creates teaching tools for acquisition of life skills:
  + Maintaining a clean living space
  + Safety for living independently
  + Financial literacy and budgeting
  + Accessing community resources
  + Preparing for transitions (housing, employment)
  + Time Management
* Creates and publishes e-communications for community outreach purposes in order to inform Guelph and area re: ongoing and upcoming services;
* Passionately builds supportive and positive relationships with the People We Support and their formal support networks; responding to and supporting a variety of emotional needs as necessary;
* Documents and reports service successes and failures to supervision team; and makes necessary changes to improve service content;
* Looks to the Outreach & Community Developer, Program Manager and Independent Hearts Program Coordinator for support and guidance throughout the employment experience;
* Performs other tasks to support the People We Serve, as necessary

**How to Apply:** Applicants can submit a resume and cover letter outlining evidence of applicable experience to Ariel Haines (Program Manager) at programmanager@communityofhearts.ca. Applicants should believe strongly that the People We Support have the right to access opportunities that help them achieve a level of independence they desire. Priority will be given to applicants who identify as any of the following: BIPOC, neuro-diverse, LGBTQ2S+.